



National Council of Jewish Women

National Council of Jewish Women Funding Application Checklist

- ✓ A fully completed Funding Application.
- ✓ A copy of your organization's most current annual operating budget.
- ✓ A copy of your organization's operating budget for the requested project
- ✓ Copy of the latest IRS Tax-Exempt Determination letter stating that your organization is not a private foundation and that it has IRS Code section 501 (c)(3) status.
- ✓ A statement on your organization's letterhead and signed by the Chief Staff Executive that there has been no change in the organization's current IRS status.
- ✓ A list of current board members, their addresses, phone numbers and business or community affiliation.
- ✓ A copy of the latest IRS Form 990
- ✓ The completed application and all supplemental items should be mailed or emailed by September 30th to:

NCJW Greater Houston Section
ATTN: Governing Board Community Service Chairwoman
6102 Queensloch
Houston, TX 77096
EMAIL communityservice@ncjwhouston.org